

# Leadership Development Committee

2023

## Chair (through 7/31/2023):

Jordan Bentlage, Sigma Kappa Sorority

## Charge: Identify, Evaluate, Educate, Nominate Board Leadership

The general charge of the Leadership Development Committee is to recommend strategies for identifying and developing leadership within ISAE to advance the strategic plan and encourage an effective and sustainable association governance model. The committee

- Continually monitors the leadership landscape of ISAE.
- Evaluates current and future volunteer board leaders.
- Encourages and supports the development of orientation and ongoing education that will address the general leadership skills and understanding of the association required to ensure effective participation on the board.
- Nominates the annual slate of director nominees and President-Elect nominee for the board of directors from among the Association Professional members of the Society.

## Composition and Term

The committee will be comprised of

- one Association Supplier,
- the ISAE Immediate Past President, and
- three at-large Association Professional members.

The Immediate Past President will serve a one-year term while all other members will serve two-year staggered terms. The ISAE President-Elect will appoint a chair (serving a one-year term) and appoint new members to replace the outgoing cohort of members, in addition to appointing any replacements. ISAE's Executive Director will serve as an ex-officio non-voting member of the committee.

The committee year will be convention to convention (August 1 – July 31). Those serving on the committee may not be serving a current term on the board, except for the Immediate Past President, and may not be nominated for or actively seeking a board position.

## Benefits

Committee members will benefit from the opportunity to strengthen the volunteer leadership structure of the association allowing ISAE to operate more efficiently and effectively. Committee members will also expand their professional networks with ISAE members and contribute to the betterment and growth of the profession and the Association.

## Committee Responsibilities and Ongoing Tasks

- **Q1/Q2 2023:** Develop election slate by June 1.
- **Q2/Q3 2023:** Identify and propose at least one developmental opportunity for volunteer board members and/or committee chairs to enhance their service and/or experience in their leadership role.
- **Ongoing:** Monitor board and chair orientation programs as well as additional education opportunities, recommending changes as needed.
- **Ongoing:** Review and update as needed the ISAE Board Governance Profile Matrix.
- The committee begins work in the month following the annual convention and typically meets once a month, in person or via conference call.

## Staff Responsibilities

- The Executive Director will serve as the staff liaison to the committee

## Indiana Society of Association Executives (ISAE)

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**Chair (through 7/31/2023):**

Jordan Bentlage, Sigma Kappa Sorority

- Work with chair to schedule meetings, develop agendas and complete minutes, and provide available resources/data as needed