

Chair(s):

Katie Allison, CAE, Indiana Mineral Aggregates Association
Chris Beaman, CAE, Sigma Foundation for Nursing

Charge

The Young Professional Committee plays an important role in ISAE's ongoing strategic efforts to support the development of the next generation of leaders within the Indiana association industry and ISAE. Committee members serve as the key contributors to increasing young professional membership and their engagement in ISAE at all levels. The committee also serves as advocates for the young professional demographic, ensuring experiences and opportunities that encourage them to remain in the association industry as well as members of ISAE.

Composition

Committee chairs and co-chairs are appointed by the ISAE president. All committee members shall be members in good standing of the Association. The make-up of the committee should be a diverse representation of the ISAE membership, while falling ideally within the 22-35 age range. Committee members will work closely with ISAE's Director of Communications & Membership.

The term of appointment is January 2021–December 2021. All committee members should expect to contribute an average of one to two hours per month.

Committee members must act in the best interest of the Association in executing their duties, keeping in mind the needs of ISAE members and potential members rather than political or personal motivations.

Benefits

Committee members will benefit from the opportunity to jump into a leadership role within ISAE and the association community early in their careers. Committee members will also expand their professional networks with ISAE members, and contribute to the betterment of the profession and the Association.

Committee Responsibilities and Ongoing Tasks

- Ongoing
 - Compile discussion topics for ISAE podcast, *You Should Hear This!*
 - Assist other ISAE committees in ensuring young professionals' needs are represented in ISAE programming and initiatives.
 - Serve as peer liaisons for new members from the young professional demographic.
 - The committee meets five to six times throughout the year, in person or via conference call, with some assignments between meetings. Meetings usually last approximately one hour.
 - Participate and lead conversation in ISAE Young Professional E-List.
- By the end of Q1
 - Determine committee goals for the year and establish plan of action
 - Establish programmatic goals for Young Professional Summit
- By the end of Q2
 - Select speakers for Young Professional Summit and solicit sponsors, as needed.
 - Support staff in promoting Young Professional Summit
 - Attend Young Professional Summit
 - Using data from Membership Experience Committee, determine why young professionals are or are not proud to be ISAE members.
 - Define unique value proposition for young professionals to join ISAE

Young Professional Committee

2022

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- By the end of Q3
 - Evaluate survey results from Young Professional Summit and make recommendations for 2023
- By the end of Q4
 - Determine committee leadership for 2023

Staff Responsibilities

- Maintain committee roster.
- Schedule committee meetings, work with co-chairs to develop agendas and complete meeting minutes.
- Provide support to the committee throughout the year.
- Provide broad-level perspective of ISAE programs, strategies and initiatives as they impact the discussions of the committee.